# Register for Outage Texting via SmartHub WEB

**To register your number within SmartHub web, follow these easy steps:**

To register your number within SmartHub via the web, log into your LCEC SmartHub account. If not registered refer to Setting up an account.

**1.** Select the "Settings" tab from the left-hand menu bar

**2.** Select "Contact Methods"

**3.** Select "Add Phone"

**4.** Enter "Phone" number with area code, choose "Yes" to "Receive Text Messages", and check the "I accept Terms & Conditions" box before clicking "Save"

**5.** You will receive a text code to your registered mobile number

**6.** You will enter the text code in the indicated "Verification Code" box and click "Save"

**7.** A text message will be sent verifying registration is complete

**8.** To verify number is correctly enrolled. Go to "Settings" and "Contact Methods" to ensure the number is "Enrolled – Text Messages"